

**Library Facilities Building Committee
Meeting
September 12, 2007
8:00 AM
Boxford Town Library**

Present: Guy Simmons, Tim Feeney, Barbara Beardsley, Peter Morbeck, Diane Giarrusso
Absent: Anna Plucinska
Guests: Debra Hiatt

Chair, P. Morbeck called the meeting to order at 8:05 AM.

P. Morbeck gave a brief overview of the previous meeting to bring everyone up to date. The statistics from last meeting were reviewed again and D. Giarrusso shared a list of Library Needs and Wants regarding services and spaces in a future library.

D. Giarrusso noted that seven new members were appointed by the Trustees to the LFBC and that letters to each person indicating that were going out that day.

The members decided to create an informational flyer and check list to be distributed at the Apple Festival in order to further educate residents and elicit information about their library service ideas and priorities. D. Giarrusso agreed to put together a draft of such a flyer to share with the rest of the committee.

P. Morbeck noted that the LFBC needed to let Alan Benson know by September 23rd that we need about 5 minutes for an informational presentation at Fall Town Meeting.

T. Feeney asked if the library had statistics indicating trends in library service in Boxford. D. Giarrusso stated that there were and that FY07 statistics were now available. She will compile the statistics for a future meeting.

The next meeting will be held on Wednesday, September 19, 2007 at 5:00 PM at the Boxford Town Library. The purpose of the meeting will be to bring the new members up to date with the progress made by the LFBC and to schedule subsequent meetings.

The meeting was adjourned at 9:00 AM.

Respectfully submitted,
Diane Giarrusso, Ex-officio, Secretary
Library Director